

Your First Step in establishing a program that will provide excellent coverage is to complete the following questionnaire. Your information will be Processed against over 100 different companies and a proposal will be created. Providing as much information as possible will give you the best chance to get excellent rates.

## Looking for Business Owner Insurance

**Bridenstine and Associates**

Fax 612-395-5233

Contact First Name \_\_\_\_\_ Contact Phone Number \_\_\_\_\_  
 Contact Last Name \_\_\_\_\_ Fax \_\_\_\_\_  
 Your Company Name \_\_\_\_\_ Your Web Page Address \_\_\_\_\_  
 Mailing Address 1 \_\_\_\_\_ Email \_\_\_\_\_  
 Mailing Address 2 \_\_\_\_\_ Evening Phone \_\_\_\_\_  
 Mailing City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Contact Notes \_\_\_\_\_

Location Address 1 \_\_\_\_\_  
 Location Address 2 \_\_\_\_\_  
 Location City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Years in business \_\_\_\_\_  
 Business Type  Individual  Corporation  Partnership  
 Joint venture  LLC  Other  
 Premises Type  Owner  Owner-Lessor  Service  
 Off ice  Habitational  
 Program  Retail  Wholesale  Service  
 Off ice  Habitational

Description of operations \_\_\_\_\_  
 Mortgagee name & address \_\_\_\_\_

Business liability \_\_\_\_\_ \$300,000, \$500,000, or \$1,000,000  
 Business personal property to cover \_\_\_\_\_ enter \$ amount  
 Deductible \_\_\_\_\_  
 Exterior glass  Yes  No Sign  Yes  No  
 Amount of Money & Securities ie \$10,000 Inside/\$2,000 outside \_\_\_\_\_  
 Systems breakdown - Boiler and Machinery  Yes  No  
 Accounts receivable Amount \_\_\_\_\_  
 Valuable papers \_\_\_\_\_  
 Business computer: Hardware \_\_\_\_\_  
 Software \_\_\_\_\_  
 Employee dishonesty \_\_\_\_\_  
 Additional insured name & address \_\_\_\_\_  
 Non-owned and hired automobile \_\_\_\_\_

Building Amount to insure \_\_\_\_\_  
 Replacement cost \_\_\_\_\_  
 Actual cash value \_\_\_\_\_  
 Construction  Frame  Joisted masonry  
 Masonry: Noncombustible  
 Fire resistive  
 Sq. foot area of each building \_\_\_\_\_  
 Sq. foot area occupied by applicant \_\_\_\_\_  
 Year of construction \_\_\_\_\_  
 Number of stories \_\_\_\_\_

Annual Sales \_\_\_\_\_  
 Annual payroll \_\_\_\_\_  
 Number of Employees \_\_\_\_\_  
 Payroll Excluding Owner \_\_\_\_\_  
 Prior Insurance Description Past 3 Years (Company Name, Year's Covered)

Loss History (Descriptions, Dates, Amount paid)

Remarks